

Westphalia Parish Hall Rental Agreement

1. The price of the hall rent includes the hall, kitchen, and cleanup.
2. If decorating is desired the day before the function, the hall will be open from 8:00 a.m. until 5:00 p.m. If heat/AC units are used, \$25/hour will be charged.
3. All functions end at midnight.
4. All decorations, props, flowers, etc. must be removed from the hall on the night of the function (no exceptions).
5. The kitchen must be left the way you found it. Dishes and utensils should be washed and put away. All food and containers must be removed from counters and counters cleaned.
6. If you have a dance and expect more than 200 guests you must have security. We provide that security (at discretion of hall manager) at \$30/hour x 2 officers.
7. No beer may be brought in; all beer must be purchased through Westphalia Parish Hall.
8. Please contact the hall no later than two weeks before your event if you wish to order alcohol.
9. Bar will open at 7:00 pm; no kegs will be opened after this time and any sodas, beer, or wine coolers consumed after this time must be purchased through the bar.
10. A margarita machine is available for rental for \$50.
11. A \$250.00 deposit is required to reserve a date. The renter agrees to pay balance of total amount due the day before the event.
12. The renter can terminate this agreement without cost outside of 30 days prior to the event. Cancellations within 30 days will result in forfeiting the \$250.00 deposit.
13. Deposit is due 30 days from receipt of this contract. Date will not be held if contract is not returned.
14. Westphalia Parish Hall is NOT responsible to Occupant or Occupant's employees, contractors, guests, invitees, or licensees for any damages, injuries, or losses to person or property caused by an act, omission, or neglect of: Occupant or Occupant's employees, contractors, guests, invitees, or licensees.
15. Occupant shall indemnify and hold Westphalia Parish Hall and Catholic Diocese of Austin, as well as their members, clergy, officers, agents, and employees, harmless from all claims, suits, liability, demands, damages, expenses, costs, liabilities, causes of action, judgments, or awards, whether groundless or not, which may occur or are alleged to have occurred, in whole or part, by or because of Occupants or Occupant's agents, employees, contractors, guests, invitees, or licensees. Occupant assumes all risk of damage or injury or death from any cause whatsoever.

Hall Rent	\$750.00	_____	Westphalia Parish Hall
After Hours Deposit	\$100.00	_____	c/o Andy Herzog
Bar-B-Q Pit	\$100.00	_____	127 CR 3001
Security (5 hrs)	\$300.00	_____	Lott, Texas 76656
	TOTAL	_____	254.217.0413 <i>cell</i>
	Deposit	_____	
	Balance	_____	

Name _____ Function _____

Address _____ Date _____

City, State _____ Phone _____

Email _____

I agree to the terms of this contract.

Signed _____ Date _____

Signed _____ Date _____